

CABINET MEMBER FOR COMMUNITIES AND COHESION

**Venue: Town Hall, Moorgate
Street, Rotherham. S60
2TH**

Date: Tuesday, 22nd July, 2014

Time: 4.00 p.m.

A G E N D A

1. To determine if the matters are to be considered under the categories suggested, in accordance with Part 1 (as amended March 2006) of Schedule 12A to the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Apologies for absence.
4. Declarations of Interest.
5. Minutes of the previous meeting held on 23rd June, 2014. (Pages 1 - 6)
6. Asylum/Migration update.
 - Community Engagement Manager (Housing and Neighbourhood Services, Neighbourhood and Adult Services Directorate) to report.
7. Joint Working Charter between Parish and Town Councils and RMBC. (Pages 7 - 9)
8. Communications update.
9. Petition - Play Area for Children - Highfield View estate, Catcliffe (Pages 10 - 13)
10. World War Two Memorial - Clifton Park. (Pages 14 - 17)
11. Date and time of the next meeting: -
 - Monday 22nd September, 2014, to start at 12.00 noon in the Rotherham Town Hall.

**CABINET MEMBER FOR COMMUNITIES AND COHESION
23rd June, 2014**

Present:- Councillor Hussain (in the Chair) and Councillors Astbury and Wallis.

E1. DECLARATIONS OF INTEREST.

No Declarations of Interest were made.

E2. MINUTES OF THE PREVIOUS MEETING HELD ON 28TH APRIL, 2014.

The minutes of the previous meeting of the Cabinet Member for Communities and Cohesion held on 28th April, 2014, were considered.

The Cabinet Member received matters arising updates in relation to the items on the previous agenda.

Resolved: - That the minutes of the previous meeting be agreed as an accurate record.

E3. REPRESENTATIVES ON PANELS, WORKING GROUPS AND OUTSIDE BODIES.

Resolved: - (1) That the following appointments be made to the Panels, Working Groups and Outside Bodies: -

Kiveton Park – Miners’ Welfare Grounds Management Committee -
Councillor Whysall (Ward No. 18 (Wales)).

South Yorkshire Forest – Members’ Steering Committee -
Councillors Sangster and Wyatt.

South Yorkshire Forest Environmental Trust Ltd -
Councillor Wyatt.

South Yorkshire Joint Committee On Archaeology
Councillor Hussain, Cabinet Member for Communities and Cohesion, and Councillor Astbury, Adviser, Communities and Cohesion.

South Yorkshire Joint Committee On Archives -
Councillor Hussain, Cabinet Member for Communities and Cohesion, and Councillor Astbury, Adviser, Communities and Cohesion, with the Cultural Services Manager (or an officer from Archives and Local Studies).

Swinton Lock Activity Centre -
Councillor Sansome (1 representative Ward 16 (Swinton)).

Treeton Community Centre, Playing Fields And Memorial Scheme Committee -

Councillor Lelliott and Swift (Ward No. 11; Rother Vale).

Treeton Miners' Welfare Bowling Green Management Committee -

Councillor Lelliott and Swift (Ward No. 11; Rother Vale).

Yorkshire Libraries and Information -

Councillor Hussain, Cabinet Member for Communities and Cohesion, together Elenore Fisher, Cultural Services Manager and Manager, Library and Information Service.

Boston Castle and Parklands Project Board -

Cabinet Member for Communities and Cohesion, Councillor Hussain (Chair)

Advisers, Communities and Cohesion;

Cabinet Member for Planning, Highways and Street Scene Services, Councillor Smith;

Councillors Hussain, McNeely and Wootton (Ward No. 2; Boston Castle).

Rotherham Local Plan Steering Group -

Councillor Hussain, Cabinet Member for Communities and Cohesion.

LGYH - Local Authority Commission on Asylum and Migration -

Councillor Hussain, Cabinet Member for Communities and Cohesion.

Mosque Liaison Group -

Councillor Hussain, Cabinet Member for Communities and Cohesion.

Rotherham Citizen's Advice Bureau – Trustee Board -

Councillor Wallis, Senior Adviser, Communities and Cohesion.

Rotherham Diversity Festival Steering Group -

Waheed Akhtar, Community Engagement Officer.

Women's Strategy Group -

Councillor Wallis, Senior Adviser, Communities and Cohesion, and Councillor Astbury, Adviser, Communities and Cohesion.

Voluntary Action Rotherham Board -

Councillor Astbury, Adviser, Communities and Cohesion;
Zafar Saleem, Community Engagement Manager.

Rotherham Ethnic Minority Alliance Board -

Councillor E. Wallis, Senior Adviser, Communities and Cohesion;
Waheed Akhtar, Community Engagement Officer.

Parish Council – Joint Working Group -

Councillor Hussain, Cabinet Member for Communities and Cohesion, and Councillor Wallis, Senior Adviser, Communities and Cohesion, and Councillor Astbury, Adviser, Communities and Cohesion.

National Coal Mining Museum for England - Board -

Councillor Wallis, Senior Adviser, Communities and Cohesion, and Councillor Astbury, Adviser, Communities and Cohesion (Substitute).

South Yorkshire Bio-diversity –

Councillor Wyatt, Cabinet Member for Finance.

South Yorkshire Nature Partnership –

Councillor Wyatt, Cabinet Member for Finance.

Rother Valley Country Park Members Steering Group -

Councillor Hussain, Cabinet Member for Communities and Cohesion;
Councillor Smith, Cabinet Member, Planning, Highways and Street Scene Services (also Ward No. 6; Holderness);
Ward 6 (Holderness):- Councillors Pitchley and Robinson;
Ward 11 (Rother Vale):- Councillors Lelliott, Reynolds and Swift;
Ward 18 (Wales):- Councillors Beck, Watson and Whysall.

Trans-Pennine Trail -

Vice-Chair of the Planning Board, Councillor Dodson (substitute Councillor Smith).

Unity Centre Steering Group –

Waheed Akhtar, Community and Engagement Officer.

(2) That no appointment be made to the following defunct Panels, Working Group and Outside Bodies: -

- South Yorkshire Community Foundation – Rotherham Advisory Group;
- Equality Champions' Group.

E4. PETITION.

Councillor Hussain, Cabinet Member for Communities and Cohesion, noted receipt of an electronic petition containing 32 signatures stating: -

“We, the undersigned, call on Rotherham Borough Council to prohibit the culling of badgers on council-owned land and invest in vaccination programmes locally. We ask this because we believe culling to be inhumane, inefficient and unscientific.”

The Cabinet Member also noted comments from a member of the public in relation to the intention of the petition, which was for the Council to consider the issue of a vaccination policy and issuing a statement of policy in relation to culling.

Resolved: - (1) That the receipt of the petition be noted.

(2) That the petition be referred to Officers in the Leisure and Green Services, Environment and Development Services, to investigate the matters raised and report back at an early meeting of the Cabinet Member.

E5. AREA PARTNERSHIPS TEAM AND CORPORATE COMMUNITY ENGAGEMENT SERVICE.

Consideration was given to the report presented by the Community Engagement Manager (Community Engagement, Housing and Neighbourhood Services, Neighbourhood and Adult Services Directorate) that outlined a proposal to merge the Area Partnership Team, currently within the Housing and Communities Service, with the Corporate Community Engagement Service, thus creating a 'hub' for community engagement and involvement activity. The report outlined the benefits of merging the two functions, including the removal of potential duplications, ensure area-based activity was managed and delivered in one place and also ensure that a small number of posts were re-located to areas that better reflected where activity was delivered, co-ordinated and managed.

The intended hub would help to promote activity focussed on the deprived communities agenda, broader neighbourhood management activity and community engagement and development. Allied to this, the proposed merger would enable the further development and innovation of modern methods of community engagement and on-line communications, strengthen intelligence sharing and enhance support offered to Elected Members.

The Community Engagement Manager outlined the projected savings within the proposal.

Following consideration by the Cabinet Members for Communities and Cohesion and Safe and Attractive Neighbourhoods, the next stage would be for formal consultation to be undertaken with staff members and trade union representatives.

Discussion ensued and the following issues were raised: -

- How the issues intersected the portfolios of both the Cabinet Member for Communities and Cohesion and Safe and Attractive Neighbourhoods;
- The new model was structured so that Services would be bought-back, did the Council have contingency plans for if the required level of buy-backs was not achieved?

Resolved: - (1) That the report be received and its content noted.

(2) That the proposed merger of the Area Partnership Team functions into the Corporate Community Engagement Service be supported in principle and the proposal go on to formal consultation.

E6. ROTHERHAM INTEGRATED YOUTH SUPPORT SERVICES - UPDATE.

The Head of the Rotherham Integrated Youth Support Service reported that the Service restructure had concluded during June, 2014. The Cabinet Member requested a report to be submitted to his next meeting outlining the Service following the implementation of the new structure.

Discussion also ensued on the frequency of updates that were required now that the formal restructuring process had concluded.

Resolved: - (1) That a further report be brought to the next meeting of the Cabinet Member for Communities and Cohesion on 21st July, 2014.

(2) That, not including items for decision or where an urgent situation had arisen, the Cabinet Member for Communities and Cohesion receive quarterly updates from the Head of the Integrated Youth Support Service on the progress of the Service.

E7. YOUTH OFFENDING SERVICE - QUARTERLY PERFORMANCE REPORT.

Consideration was given to the report presented by the Youth Justice Manager (Integrated Youth Support Service, Schools and Lifelong Learning, Children and Young People's Services) that provided a performance update on the key performance indicators for the Service (YOS 1 – YOS9) to the end of December, 2013.

The key headlines from the report were that there had been an increase in the number of first time entrants into the system.

Areas of performance where further improvements were required included violent crime, the 14-15 age-group, and reducing the rate of re-offending within two-months from the initial offence.

The Youth Justice Service was undertaking a self-audit to be submitted to the Youth Justice Board.

The Cabinet Member thanked the Youth Justice Manager for his update and to the Service for their continued good performance.

Resolved: - (1) That the report be received and its content noted.

(2) That the Cabinet Member receive briefing updates in relation to the Youth Justice Service's self-audit.

E8. DATE AND TIME OF THE NEXT MEETING: -

Resolved: - That the next meeting of the Cabinet Member for Communities and Cohesion take place on Monday 21st July, 2014, to start at 12.00 noon in the Rotherham Town Hall.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Communities and Cohesion
2.	Date:	21st July, 2014
3.	Title:	Joint Working Charter between Parish and Town Councils and RMBC.
4.	Directorate:	Neighbourhoods and Adult Services

5. Summary

The Joint Working Charter between Parish and Town Councils and RMBC was signed in 2006 and provides the established framework within which the two tiers of local government work together. The Charter was amended to an extent in 2010, although not significantly.

Due to the changing environment within local government and also legislative changes, such as the introduction of the Localism Act 2011, it is appropriate that the Charter is reviewed and refreshed, to reflect these changes.

This report proposes that the Parish and Town Councils and RMBC Joint Working Group be requested to undertake a review of the Charter and produce recommendations for consideration and approval.

6. Recommendations

THAT THE CABINET MEMBER,

SUPPORTS A REVIEW OF THE CHARTER AND REQUESTS THE JOINT WORKING GROUP TO UNDERTAKE THE REVIEW AND REPORT RECOMMENDATIONS TO A FUTURE MEETING.

7. Proposals and Details

Rotherham currently has 30 Parish and Town Councils of which three are classed as Parish Meetings.

The Joint Working Charter between Parish and Town Councils and RMBC was signed in 2006. There have been several positive developments as a result of the Charter and many of its original aims have been met, such as;

- The establishment of an elected Joint Working Group, chaired by the Cabinet Member, to act as the main focal point for discussion and resolution of issues relating to relationships between the two tiers of local government.
- The establishment of the borough wide Parish Network, which supports the sharing of good practice and consultation
- The development of joint training opportunities with Borough council members
- Key contacts established within each council directorate
- Standards established around communication and consultation.
- Support for parish councils to communicate through website provision and support.
- Planning liaison meetings held twice a year.

Although the Charter was lightly refreshed in 2010 it now requires a more comprehensive review. Much of the legislation referred to in the document has been superseded and the environment within which both tiers of local government are working has changed dramatically. Members of the RMBC/Parish Councils Joint Working Group have themselves identified the need to look again at the Charter and bring the document up to date.

During negotiations for the current Charter several key principles were identified by the Joint Working Group that would drive improvements and act as the basis both for the Charter and joint working going forward. In reviewing the Charter these key principles are still very relevant to maintaining a positive working relationship:-

Recognition: A clear statement of the contribution both tiers of local government make.

Engagement: A clear commitment from both tiers to engage on key local issues

Consultation: Clear, specific and timely processes for consultation from both tiers wherever possible.

Communications: Provisions to enhance and improve communications including Directorate based key contacts and information on parish councils for officers and members e.g contact details, frequency of meetings, website address etc

The Joint Working Group have been clear that the document should be simple, clear, straight forward, practical and meaningful.

Given the established nature of the RMBC/Parish and Town Councils elected Joint Working Group this is the natural initial place for discussion to begin around the format and content of a renewed charter and mapping out how discussions are to take place. This could include the following:-

- Establishment of a guiding timetable for negotiations.
- Review of existing charters currently being used in other local authorities and their strengths and weaknesses.
- Advice and independent guidance from the Yorkshire Local Councils Association.
- RMBC officers group with representation from each Directorate to be convened to comment/advise on development.

8. Finance

There will be no costs associated with the review of the Charter other than administration and venue costs for the holding of meetings.

9. Risks and Uncertainties

Failure to have an up to date working document that can act as a base for an ongoing commitment to work together may result in disengagement and a lack of co-operation at a local level jeopardising both tiers ability to deliver improvements for local people. This is particularly relevant to deprived communities and the focusing of the council's resources in specific areas that require additional support and the role of parish councils in areas outside the deprived communities.

10. Policy and Performance Agenda Implications

The key principle of joint working and co-operation between the two tiers of local government remains crucial.

11. Background Papers and Consultation

1. Joint Working Charter: Cabinet 15TH March 2006
2. The Localism Act 2011
3. Discussion at the meeting of the RMBC/Parish and Town Councils Joint Working Group June 2013.
4. Charters for Parish and Town Councils and Principal Local Authorities: A Good Practice Guide LGIU

Contact Names : Paul Griffiths, Parish Council Liaison Officer, Neighbourhood Partnerships
Tel: 01709 823159 paul.griffiths@rotherham.gov.uk

1.	Meeting:	Cabinet Member for Communities and Cohesion
2.	Date:	21st July, 2014
3.	Title:	Receipt of a Petition
4.	Directorate:	Chief Executive's Directorate

5. Summary

The purpose of this report is to confirm receipt of a petition:-

- **Containing 90 signatures requesting improved road safety measures around the Parish Council Play Area at Nunnery Crescent, Catcliffe**

6. Recommendation:-

- **That the Cabinet Member notes receipt of the petition.**
- **That the petition be referred to the Transportation and Highways Section for investigation of matters relating to road safety and report be presented back by that section to a future meeting of the relevant Cabinet Member / the Cabinet.**
- **That the petition be referred to Catcliffe Parish Council for investigation of matters relating to the Children's Play Area.**
- **That the lead petitioner be informed that the petition has been referred to Catcliffe Parish Council which owns the play area in question.**

7. Proposals and Details

As stated in the summary section.

8. Finance

Cost of implementation and administration of any proposed measures in response to the petition.

9. Risks and Uncertainties

Residents remaining dissatisfied with the consultation process.

10. Policy and Performance Agenda Implications

In accordance with the Proud theme.

11. Background Papers and Consultation

Copy of the petition sent to the Departments.

Contact Name:- Hannah Etheridge, Democratic Services Officer

Ext: 22055

Email: hannah.etheridge@rotherham.gov.uk

RE: Childs play area on Brinsworth Road, Catcliffe

Dear Councillors,

As the spokes person for Nunnery Crescent and Surrounding areas, myself and fellow residents have discussed a great length the safety of our children and feel that action needs to be taken.

The play area you have provided is very popular with children of all ages and from other areas of Catcliffe and Brinsworth, however the concerns we that have been voiced by many parents and guardians is the safety of the children.

As I'm sure you are aware the other play areas around Catcliffe, Brinsworth and Canklow are enclosed with sufficient fencing and access, except the one in question. The park it situated next to a 60mph road, to which drivers, young and old exceed this limit each and every day. This is not acceptable by any means as the football net, basketball net and rest area that have been provided isn't enclosed resulting in balls going on the main road; and a child's automatic instinct is to chase the ball. The area is open and this isn't acceptable. An enclosure at sufficient height is needed just like the one at both the parks in Brinsworth.

The play area itself is fantastic and one of the best by far, however the access isn't easy. There are two entrance points but no path and entrance has to be gained over the field or down the embankment making it difficult for an able bodied person, not to mention someone with a disability or requires a wheelchair. A standard size wheelchair cannot fit through the gates that have been placed at the entrance points. If it has rained at any point, the embankment becomes hard to pass and dangerous and the other entrance becomes bogged. This is not safe for anyone. A pathway is needed up to the gates for everyone's safety, and potentially the gate from the embankment needs locating in another section with a path for easy access.

I and the residents have also discussed the way drivers pass through the streets and across the field mentioned above. A minor who is a resident on Nunnery Crescent was in a Road Traffic Accident in this area due to careless drivers, fortunately the child is fine, but what about next time?

There have been many near misses on the streets in this area, not just with children; but with all who reside here from young to old. This is a built up area with many children who all enjoy being outdoors, but again there safety is in jeopardy due to careless drivers. If this continues, a fatal accident is sure to happen and therefore preventative measures need to be put in place in the very near future. We residents feel these measures need to be put in place on Nunnery Crescent, High Hazel Crescent leading on the problem area on High Hazel View around the Play Area. There is a corner at the top of High Hazel View and drivers approach this corner at great speed and many a times there have been near misses with resident's crossing over the road. This corner is dangerous and something needs putting in place. What I would like to add, it's not just the residents that live in the area that drive at great speeds, it's the visitors as well. We residents hope you take this matter seriously as the safety of our children is paramount.

On behalf of the resident I would like to thank you for taking the time to read this letter with our concerns.

Why is it that the other play areas local to us have the same facilities and have an enclosure at sufficient height?

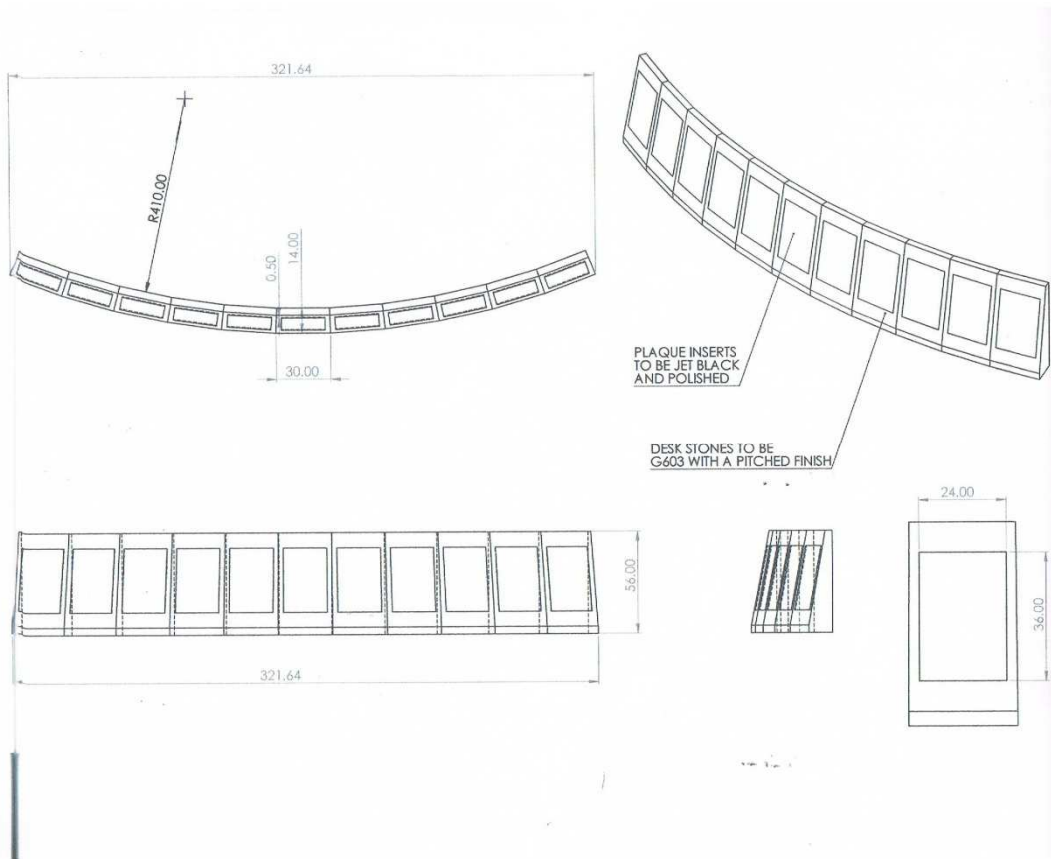
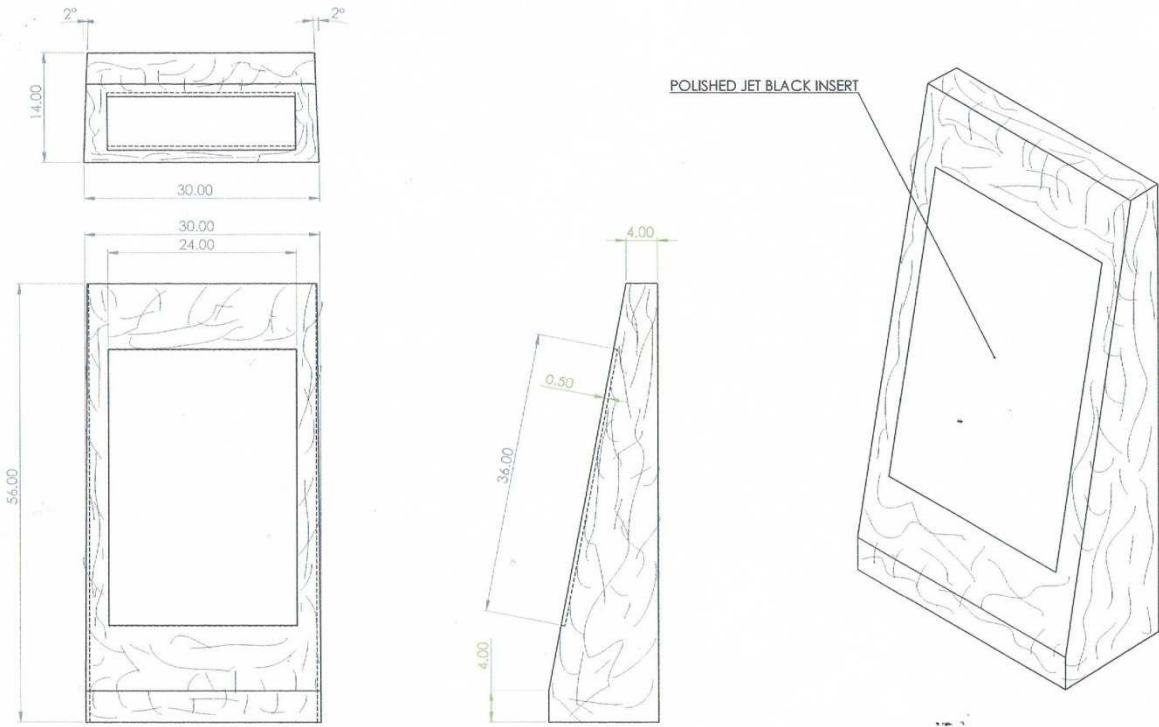
Why have you placed an entrance down an embankment without a path and next to the main road?

Why isn't there disabled access?

Why isn't there sufficient pathway to the gates making the access easier for all that use the area?

Why, in such a built up area with many children is there no preventative measure to stop speeding drivers?

Proposed WW2 Memorial



ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Communities & Cohesion
2.	Date:	21st July 2014
3.	Title:	World War 2 memorial - Clifton Park Ward 2: Boston Castle Ward
4.	Directorate:	Environment & Development Services

5. Summary

The friends of Clifton Park in partnership with the Fellowship of the Services seek formal permission to erect a memorial in Clifton Park within the existing memorial garden to the servicemen from the Borough who were lost in active service during the Second World War.

6. Recommendations

6.1 That Cabinet Member approves the request to erect a memorial within Clifton Park to the servicemen of Rotherham lost in active service during the Second World War.

6.2 That Cabinet Member agrees to the adoption of the memorial onto the Councils inventory once installed.

7. Proposals and Details

Over a number of years there have been various requests from members of the public for a permanent memorial to the men of Rotherham who lost their lives in the Second World War; the First World War Cenotaph in Clifton Park is the most requested location as no other central memorial exists for the whole borough.

Work to identify which names should be commemorated started as early as 2007 led by a sub group of the Friends of Clifton Park in conjunction with The Fellowship of the Services and staff from Clifton Park and the Council's Archives services.

A concerted effort by the Friends of Clifton Park/Fellowship of the Services to raise funds to erect a memorial started in 2011 with an initial target of £30,000. The current fund balance is now in excess of £30,000 including public donations, ward member contributions and a substantial contribution by Morrison Construction to allow the memorial to be built in 2014.

Although a number of designs have been considered by the group, a secular design consisting of a curved wall of light grey granite blocks with a sloping face is felt to be most in keeping with the original design intent of the memorial garden behind the cenotaph, the curve of the wall following the curve of the existing walls and paths within the garden. The granite will match the top of the central fountain (VC Memorial) and the steps to the cenotaph. Inset black granite plaques will mirror the shape of the plaques on the existing cenotaph.

The names on the memorial will consist of the initial and surname of each person in alphabetical order rather than by regiment or service.

The design has been discussed with the Council's Conservation Officer within Planning Services who supports the design and scale of the project which will add to the setting of the existing grade II listed cenotaph rather than detract from it.

8. Finance

The cost of the memorial project will be in excess of £30,000 including the cost of foundations etc. The whole cost will be met from funds currently held by the Friends of Clifton Park.

9. Risks and Uncertainties

Future maintenance of the memorial would be the responsibility of the Council. However, any risk this might bring would be mitigated by the simple robust design of the memorial.

10. Policy and Performance Agenda Implications

This proposal helps to contribute towards the fourth of the Council's Corporate Priorities: ***CP 4 - Helping people to improve their health and wellbeing and reducing inequalities within the borough.***

11. Background Papers and Consultation

Design proposals – Attached.

Planning Service (Conservation Officer)

Legal & Democratic Services (Director)

Financial Services

Land & Property Section

Friends of Clifton Park

Fellowship of the Services

Royal British Legion

Ward members have been consulted via the friends group and have supported the project aims.

Contact Name: Andy Lee, Urban Green Spaces Manager, Leisure & Green Spaces, ext, 22457, andy.lee@rotherham.gov.uk